

# **HEALTH AND WELLBEING PARTNERSHIP DELIVERY BOARD**

## **Terms of Reference November 2015**

### **Purpose of Board**

1. To be accountable to the Health and Wellbeing Board and drive through the Board's key priorities through the associated partnership boards
2. To inform and develop the Joint Strategic Needs Assessment and Health and Wellbeing Strategy
3. To delegate tasks to existing boards that sit below the Health and Wellbeing Board and set up task and finish groups as needed to deliver the Health and Wellbeing Strategy
4. To monitor the performance of the boards that sit below the Health and Wellbeing Board and task and finish groups set up to deliver the Health and Wellbeing Strategy
5. To support the boards that sit below the Health and Wellbeing Board and task and finish groups in facilitating performance against the Health and Wellbeing Strategy, challenging performance where necessary
6. To report performance against the Health and Wellbeing Strategy to the Health and Wellbeing Board, seeking assistance in addressing blockages to delivery where necessary
7. To report to the Health and Wellbeing Board on a regular basis, identifying issues, challenges and barriers and seeking their guidance and direction in addressing these issues
8. Delivery Board members are expected to work together outside of meetings to ensure that problem solving and sharing resources is embedded into the work to deliver against the Health and Wellbeing Strategy and to co-opt of activities when required
9. To support the development of the Health and Wellbeing Board and the setting of the agenda
10. To review the Terms of Reference and membership on an annual basis

### **Organisation of meetings**

- 1 The Board will meet on a bi - monthly basis

- 2 The Board will be serviced by the Corporate Director of People and Communities office Manager with agendas and papers circulated in advance of the meetings.

### **Membership**

#### **Chair**

Corporate Director People and Communities

#### **Vice Chair**

Service Director Adults and Communities

#### **Members**

Children and Families Joint Commissioning Board – Claire Higgins and Lou Williams

Public Health Board – Dr Liz Robin

Joint Commissioning Forum Cathy Mitchel/ Alan Sadler

Housing Partnership – Simon Machen

Mental Health – Janet Dullaghan

Education & Skills – Pat Carrington

CPFT, Uniting Care – Deborah Cohen

#### **Advisers**

Senior Analyst Public Health

Performance Officer – Helen Gregg

Business Management and Commercial Operations – Oliver Hayward

Other advisers identified as necessary

Any meeting with less than 4 members present (regardless of the number of advisers) will be deemed to be inquorate.